

LOUDOUN COUNTY FIRE OPERATIONS COMMITTEE

Committee Meeting

17 August 2016

1900 hours

DTCI Large Conference Room, 801 Sycolin Road

The August meeting of the Loudoun County Fire Operations Committee was held on Wednesday, August 17, 2016. FOC Chairman Cook presided and called the meeting to order at 7:05 p.m. The following attended:

Co. 1/20	Jim Cook
Co. 2	Bob Dryden/Chris Kermode/Scott Radcliffe
Co. 4	Eric Carroll
Co. 5	Absent
Co. 6	Kyle Stephens
Co. 7	Absent
Co. 8	Rick Pearsall
Co. 9	Chris Meier
Co. 10	Robert Honec
Co. 11/18/24	David Short
Co. 12	Rob Berka
LCFFA	Jeremy Mader
LCFR:	AC Johnson, DC Nally, Captain Scott Brazier, Michelle Beatty and Christine Langley-Obaugh

Public Comments

No public comments.

Approval of Previous Meeting Minutes

A motion was made to approve the July minutes with one spelling correction. The motion was seconded and passed.

Chair's Report

Chief Cook reported that there is a rough draft of the no drop policy which will be titled the Use of Respiratory Protection Equipment. Chief Cook will share the final draft with the FOC once completed. Chief Cook hopes that the EC will be able to review it in September. Chief Cook explained that the policy is clear and calls for SCBA to be left on during overhaul.

LCFR Department Report -Deputy Chief Michael Nally

COG & NOVA Senior Operations Chiefs Committee

COG Senior Operations Chiefs

- Cancelled – No Meeting

NOVA Senior Operations Chiefs

- Thursday, August 4, 2016 - Teleconference
 - Notes not disseminated prior to this report

General

Communications GO 2016-004 – Mutual Aid Run Order

- Mutual aid units will receive a verbal cue from dispatch of their run order assignment on multi-unit calls in Loudoun County.

Apparatus

Current Projects:

- Hazmat Support 619
 - PO cut
 - Pre-Construction meeting complete
 - Waiting for start date.
 - Hope for a late summer delivery date
- 2 Tankers (Middleburg & Kirkpatrick)
 - Hope for a late summer delivery date
- New Ambulance (A623)
 - Replacement of 40055
 - Finalizing contract with Fesco
 - Incorporates some design changes to patient care compartment after input from numerous current providers/end-users
 - Expected delivery by late Fall

Future Projects:

- Kirkpatrick Engine
 - In the planning stage and should have a PO cut Summer 2016
 - Delivery in late Winter 2017
- Kirkpatrick Ambulance and replacement of 40053, 40054
 - Will determine time-line after 40055 works its way through construction/build process
- Replacement of Hazmat 619
 - When the committee is performing the post-paint inspection on the Hazmat Support, we will start the planning process for the replacement of HM619.

- o PO should be cut by Fall2016

- o Delivery in late Fall 2017

Miscellaneous:

- Annual Testing

- o Ladder Testing & Hose Testing (September 12th-16th)

- o Pump Testing (Work in progress)

- o Cot Testing (August 23rd and 24th)

- o Amkus Testing (10/3, 10/4, 10/5)

Volunteer Battalion Chief Program

June 2016- 27 of 30 nights were covered by VBC's (90.00%)

Graham- 5

Short- 5

Starling- 5

Shultz- 4

Cook - 3

Davis- 3

Firmin- 2

Buchanan- 0

Stephens- 0

LCFR- 3

July 2016 - 24 of 31 nights were covered by VBC's (77.42%)

Graham- 4

Short- 3

Davis- 2

Firmin- 1

Cook - 4

Shultz- 4

Starling- 3

Buchanan- 0

Stephens- 3

LCFR- 7

Significant Incident Reports

- 05-30-16 21104 Walkley Hill Place - Ashburn. (Inc.# 201612315)
 - o Water/Technical Rescue – BC Menzenwerth
- 07-05-16 19876 Riders Success Lane - Leesburg (Inc.# 201615358)
 - o House Fire – BC Neal

LCFR Training Report – Captain Scott Brazier

2016-1 Firefighter I & II

- Class started on March 5, 2015 with 28 Students. Currently 25 Students are in class.
- State written and practical testing was held on July 30, 2016. All students passed their practical testing. One student failed the written but has since passed his retest on the second attempt!
- Mayday! Firefighter Down- All students passed this course.
- Class 16-1 will conclude on August 13, 2016, with the Family Day burns!
- Graduation will be held on August 31, 2016 at Heritage High School beginning at 1900 hours with 25 fire graduates!

- Lt. Michael Smith is the Course Coordinator and Lead Instructor. He can be reached at robert.m.smith@loudoun.gov
- Lt. Boyd Morris is the Co-Course Coordinator and also a Lead Instructor. He can be reached at boyd.morris@loudoun.gov

Firefighter I & II

- Registration for Class 16-2 is open (posted on July 30) and registration closes on August 26, 2016 for a September 17, 2016 class start date.
- Registration Update: 19 students have now signed up for FF I & II class with 16 completed applications so far (pending 1582 physical confirmation from Lauren Hartman).

Monroe Tech.

- Fire Fighter Certification Program:
 - Nothing to report

- EMT Certification Program:
 - Nothing to report

Program Information:

- Ms. Sokol reports that there are 11 students enrolled in Firefighter I & II (of which three are still working on affiliation) and 21 students are enrolled in the EMT program (of which 12 still need to complete their affiliation). These total student numbers may change depending on how many students actually complete the process. In order for students to meet the requirements of

our MOU, they must complete the affiliation process before the beginning of the first day of school. LCFR and LCPS are working to help these students complete their affiliation as soon as possible.

-Due to the number of proposed students for the 2016/2017 school year, we will move forward in working toward making MTC an independent class and to not depend on the volunteer fire school or the EMS programs at the academy for support. Hopefully interest and attendance in these classes will continue to grow in the coming years to support such an independent move!

- LCPS Instructor Sandy Sokol is MTC's Course Coordinator and Lead Instructor. She can be reached at sandra.sokol@lcps.org.

Ongoing/Completed/Cancelled Courses

- FF I & II Basic Certification School-Class 16-1-Completed
- NFPA 1021-Fire Officer-Level III-Purcellville VFC-Ongoing
- VDFP Heavy Technical Rescue-Introduction to Technical Rescue-Module II (**Weekday Class**)-Completed
- NFPA 472-Hazardous Materials Operations-July 2016 Class-Completed
- NFPA 1002-Driver/Operator-Pumper-Completed
- VDFP HTR-Vehicle Rescue-Level I-**Cancelled due to Low Enrollment**

Classes Being Offered

Fire Behavior/Flashover Recognition	Ongoing- Contact BC Gottholm Bernard.gottholm@loudoun.gov
NFA Leadership II (Re-issued from previous cancellation)	August 13-14, 2016 Regis. closes August 8 th
VDFP/LCFR Rural Water Supply	August 20-21, 2016 Regis. closes August 12 th
NFA Incident Safety Officer (Short Registration Period)	August 20-21, 2016 Regis. closes August 15 th
Response to Aviation Accidents for First Responders	Cancelled
LCFR NOVA Manual Review Held at SVFC 618	August 25, 2016 Regis. closes August 12, 2016
Communicating with Your Community FMO-Lisa Braun	Cancelled
NFPA 472 Hazardous Materials Operations-September	September 1-24, 2016 Regis. closes August 19, 2016
Firefighter I & II Basic Certification School (Class 16-2)	Sept 17, 2016 -March 4, 2017 Regis. closes August 26, 2016
NFA Leadership III	September 24-25, 2016 Regis. closes Sept. 16, 2016

LCFR Ignitor/1403 Awareness	September 24, 2016 Regis. closes Sept. 16, 2016
VDFP HTR-Rope Rescue-Level I	September 24, 25, October 1, 2, 2016 Regis. closes September 9 th
LCFR NOVA Manual Review Held at PVFC FS602	September 28, 2016 Regis. closes September 19, 2016
NFA Health and Safety Officer	October 15-16, 2016 Regis. closes October 6, 2016

Training Center MISC

****Sexual Harassment Prevention for Supervisors/Officers—**To register for this class, please provide your name, station #, email address, rank/title, and a brief statement requesting this course in an email to katie.clark@loudoun.gov. You will receive instructions from Katie as to how to access this online course.

****VDFP FIRE OFFICER III****- Anticipated for August 2016. Having expressed to VDFP the great need for this class in Loudoun County in order to meet our FRG’s, VDFP has refused our application requesting a funded class. Their reply has been that we have had too many Fire Officer III classes in Loudoun County already this year (two thru LCFR and one in Purcellville). Internally, we have not been able to secure instructors in order to run an unfunded class at the academy.

Efforts to secure this class have failed and this class will be a NO-GO!!

****Check the VDFP Website (www.vafire.com) for current information and a listing of classes being offered in other jurisdictions such as: **No classes to report during this period. There are no Fire Officer III classes advertised around the State at this time.****

Upcoming Events from Around the State

- | | | |
|---|-----------------------|-----------------------|
| NFA Training Weekend Tennessee-Virginia | US-NFA-Emmitsburg, MD | September 23-25, 2016 |
| Structural Collapse Technicians Course | Virginia Beach | October 15-22, 2016 |

The Virginia Fire Officer’s Academy-A Modular Delivery Program!
 4 Modules will be offered at 4 different locations throughout the State and will run from September 24, 2016 thru August 26, 2017. Visit www.vfca.us for further details. Registration period is from August 1-26, 2016.



EDUCATIONAL SEMINAR:
ADDRESSING BEHAVIORAL HEALTH
IN VIRGINIA'S FIRE SERVICE

September 11 - 12
Richmond Marriot Short Pump

Registration at:
vpff.org



The image is a promotional flyer for an educational seminar. It features a central text area with a title, dates, location, and registration information. On the left is the official seal of the Virginia Department of Fire Programs, and on the right is the logo for the Virginia Professional Firefighters IAFF. The entire flyer is enclosed in a dark grey border.

Committee Reports

- **Equipment Standards Committee: Chief Stephens**

If apparatus is in need of inspection, contact Chief Stephens or Adam Davis. A revised FRG will be forwarded.

- **Communications Committee: Chief Quijano**

No report

- **Health & Safety Committee: Chief Quijano**

No report

- **Training Committee: Captain Radcliffe**

The Training Enrollment and Wait Lists SWP is in effect.

At the last meeting a discussion ensued regarding General Order's and some may merge into SWP's.

The NFPA 1582 physicals were recommended as a single standard from the Training Committee. Discussion ensued.

Currently, the committee is working on a welcome packet which will cover general information, discipline, dress code and other various topics.

- **Dispatch Algorithm Committee**

No report.

- **CAD Update**

Chief Johnson stated that an update will be emailed out most likely by tomorrow. Chief Johnson admitted that several issues will need to be overcome before we go live. System IB's will be forthcoming regarding CAD; unit designators will change, for example. Chief Johnson discussed radio traffic and system status buttons. Chief Johnson stated expectations and guidelines will be communicated.

Discussion ensued regarding communication, NOVA Procedural Bulletins and TIA's (manual change). DC Nally suggested that if anyone needs clarification, please reach out to Jason Collins. Chief Johnson stated that volunteers, in the past, did not have access to the NVERS system, but that changed at the inception of AD.

- **IAFF: Jeremy Mader**

On August 26-28th, a benefit will take place in Sterling for Brighton Englehart.

Old Business

Updating Command Officer FRG and Conversion to SWP

Chief Cook will send a draft SWP as well as current FRG's and asks for feedback before September.

Discussion ensued.

Volunteer Command Officer List

Chief Cook requests lists from each Company for Volunteer Command Officers.

New Business

Social Media Draft SWP and Use of Personal Electronic Devices Draft SWP:

A motion was made to accept the Draft SWP, as presented. The motion was seconded. The revised draft SWP was reviewed and discussed.

On page 3, section 5 was debated. Clarification has been requested in regard to this section specific to the examples. Discussion regarding who is allowed to speak to the media ensued. A concern was raised regarding the following sentence: *Examples of public and media inquiries are to be directed to the system PIO are those relating to all calls dispatched by Loudoun County.* Several in attendance believe that this sentence, as referenced above, throw the other sentences off.

A concern that comments were not incorporated was also raised.

Under personal electronic devices, a discussion took place regarding the deletion of photographs (section B, 4c).

A motion to table the item was made and seconded. The motion passed.

All were asked to email Chief Tobia with comments and concerns no later than next Tuesday.

FOC Rules of Order

On page 3, under C and F, the change reflects that the agenda will be distributed on the Friday before the FOC meeting as opposed to the day before the FOC meeting.

DFREM will be changed to LCFR.

All agreed to the change with no objections.

Training Committee

Please send any issues that you want addressed through the Training Committee.

Understaffed Units

Chief Johnson stated consideration should be given to adding a unit when we become understaffed.

SCBA

Chief Johnson reminded everyone we received two million dollars through a grant towards a 5.2 million dollar project. Chief Johnson stated that the money has to be adjusted and board items need to go through the process. Chief Johnson stated we are looking at 599 SCBA's as well as compressors which will be upgraded or replaced. Chief Johnson also touched on brackets that may end up being standardized. Chief Johnson reported an assessment will take place in mid-September. Once the assessment has been conducted, a price quote can be finalized.

Sprint Outage and Radio Outage

Chief Johnson submitted that there was no notification of the Sprint outage. In addition, Chief Johnson stated that regarding the radio outage, work is being done behind the scenes relative to code plugs and mapping sequences.

Fire Operations Committee Meeting Minutes

August 17, 2016

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The next Executive Committee meeting is September 21, 2016 at 7:00 p.m. and the next Fire Operations Committee meeting is August 30, 2016 at 7:00 p.m.

Respectfully submitted,
Christine Langley-Obaugh, M.Ed., CVA
Executive Liaison